

**N.H. EMERGENCY MEDICAL & TRAUMA SERVICES
COORDINATING BOARD**

NON - APROVED MINUTES OF MEETING

July 21, 2005

Members Present: Joe Sabato (Chair); Fred Heinrich; Janet Houston; Doug McVicar; Jackie Normile; Sue Prentiss; Susan Reeves; Donald E. Johnson; Norman Yanofsky; Dave Dubey; Joseph Mastromarino; Dave Duquette; Steve Achilles (Vice Chair)

Members Absent: Eileen Bartlett; Karen Lord; Shawn Mitchell; John Sutton; Doug Martin; Ken Howe; Butch Burbank; Diane Baker; Dave Hogan

Guests: Donna Clark; Jonathan Dubey; Steve Erickson; Jeanne Erickson; Frank Hubbell; Bill Donavan

Bureau Staff: Kathy Doolan, Field Services Coordinator; Michelle Duschene, Research Program Specialist; Vicki Blanchard, ALS Coordinator; Clay Odell, Trauma Coordinator; Liza Burrill, Educational Specialist; Cindy Castagnino, Secretary

I. CALL TO ORDER

Item 1. The meeting of the EMS & Trauma Services Coordinating Board was called to order by Joe Sabato on July 21, 2005 at 1:00 at the Dartmouth Hitchcock Medical Center in Lebanon

II. ACCEPTANCE OF MINUTES

Item 1. **May 19, 2005 Minutes: Motion** was made by Dave Dubey to approve the minutes as written. Steve Achilles seconded the motion. It was passed unanimously.

III. DISCUSSION ITEMS

Item 1. A Department of Health and Human Services (DHHS) representative was requested, by Dr. Sabato, to attend the Coordinating Board meetings. Dr. Kassler was recommended but was not present at

the meeting today. All agreed that it is important to have a representative from DHHS in attendance.

Item 2. NHEMS Medical Control Board Report

Dr. Mastromarino reported on discussions from the mornings Medical Control Board meeting. He deferred Senate Bill 257 to the Bureau Chief's report. He mentioned the request made by Bill Donovan concerning a 20 man tactical team that he would like to set up for statewide response. Dr. Mastromarino passed out information from the meeting concerning expanded scope of practice issues and training prerequisites under review.

Item 3. NHBEMS Report

S. Prentiss gave the Bureau report, referring to the written report in each members folders.

Protocol rollouts are complete, 18 of 26 being presented by the ALS Coordinator from the Bureau and mentioned the educational modules that are in process.

HB 257 has been passed - signed by the Governor on July 11. We can now reference the protocols in rules without adding in the entire document to rule. There will be enhanced modules created to be used by educators in addition to regular curricula. This will add approximately 12 hours to training programs and will be included in the refresher programs within the current 24 hour structure.

SB 88 signed by the Governor in June amends our RSA 153-A; 16. It provides an exception for the 2nd provider on an ambulance to be an RN with CEN certification, an emergency physician or an emergency physicians assistant. This exception would be if an ambulance with the required 2 licensed EMS Providers is not available within 30 minutes for an emergent interfacility transfer at a critical access hospital within the state. Interim rules will be filed and put into place for 120 days, by August 22nd. After review of the rules draft, suggestions were made to define "emergency physician" and "emergency physicians assistant" and to research the consequences of not becoming an Interfacility Transfer Exception (IFTE) authorized trained provider. A question was raised about Critical Care Nurses being included and it was stated that the legislation did not include this level of provider.

A **motion** made by S. Achilles and seconded by N. Yanofsky to give the Chairman one week from the day that the Board members received the updated document, to accept comments and pass them along to the Bureau and to cast one vote to approve interim rules. **Motion** was passed unanimously.

The 5th Annual Trauma Systems Conference will be November 30, 2005 at the Inn at Mills Falls. The focus will be centered around maintenance and development of trauma teams at large and small hospitals.

The “Before Triage, Transport and Treatment MCI Planning” course attendance has been moderate, but the feedback is excellent. The last scheduled course is in September.

The Mass Casualty Triage and scene management Instructor Program generated 65 new instructors. Plans are underway for holding at least one provider course this fall in each region. First an update of the curriculum needs to be completed based on input received during the May 2005 program.

Computer Adaptive Testing is now being called Computer Based Testing (CBT). Additional sites around the state are still being researched. There will be a “statewide town meeting” September 7, 2005, that will be teleconferenced around the state. The possibility of the Bureau creating and managing it’s own exam has been researched and is not considered to be feasible.

145 AED’s have been received and are in process of being awarded this summer. Orientations are on-going. The AED Summit is planned for August 11, 2005 at the Common Man Inn in Plymouth, NH – the brochure has been sent out.

The Vaccination Evaluative Study has had two community clinics held one at the Lebanon Senior Center and the other at a Nashua Senior Center. There are three more sites scheduled. Thanks went out to Joe Sabato and Rob Gougelet for providing Medical Direction to this project.

TEMSIS - The first train-the-trainer was completed in May with 45 providers attending. A schedule of rollouts for training by Region is being coordinated. There will also be an evaluative study done with seven EMS Units. Through a competitive process, computer printer combinations are being distributed to EMS Units. A criteria was designed and the TEMSIS Committee assisted the Bureau in review of the application. There has been a TEMSIS Resource Manual created and given to each unit.

The Paramedic Residency/Mentoring program has received funding through a Rural Health grant to bring new medics together with experienced, practicing Paramedics for mentoring within the communities that they serve.

Item 4. Legislative Update - topic covered during the Bureau Report
(see Item 3 above)

Item 5. National Registry Computer Based Testing – topic covered
during the Bureau Report (see Item 3 above)

Item 6. Best Practice

K. Doolan deferred report to J. Sabato who stated that he had heard from a few individuals interested in the Best Practices Sub-committee.

D. Dubey stated that members of the NH Ambulance Association would like to participate. F. Heinrich and D Lang would like to be included and Todd Germaine would also like to be apart of the committee. S. Achilles has had to step back fro the project.

Dr. Sabato will work with the Bureau to host a meeting for this group. Additional information will be reported at the next week. The group has a charge created by the Board and written up in last months meeting minutes

Item 7. Items of Interest

- The Safe Driving Summit will be held on September 15, 2005. This is the same day as the next Board meeting and Dr. Sabato asked if members were interested in having the meeting in Merrimack. If so, he would look into a meeting room near the Summit meeting. There will be speakers at the Summit presenting on the issue of responder safety, crash scene safety, etc. Last years Summit assisted in bringing this to life. The Medical Advisory Board Legislation was signed by the Governor and will go into effect September 15th. This Board will work with the Division of Motor Vehicles
- The NH Public Health Association has taken up the idea of cardiovascular public health as their theme this year at their fall forum on October 20th at Waterville Valley.
- J Mastromarino asked to revisit the discussion on the tactical paramedic team which was presented at the Medical Control Board meeting by B. Donovan. Dr. McVicar spoke in regards to the specific interest of Mr. Dovavan to start a medical unit to support special operations or Swat Teams around the state. The point was raised that our understanding is that these operations have paramedics already in

their units. The Board agreed that more information gathering needed to be done by Mr. Donovan and if need be, he could present again in the future. A discussion on Scope of Practice branch off out of this and a question was posed "Where do Paramedics fly outside of EMS", what are the legal ramifications of working outside of the curricula and what other states are doing with regards to policy and rules.

A **motion** was made by Joe Sabato asking the Bureau to research other states and ask for legal opinion on the above to be presented at the November meeting. Steve Achilles seconded the motion.

The Bureau Chief stated that getting information from other states would be doable, but the legal piece would be difficult at best. Dr. Sabato will work with the Bureau to help define what is needed.

A friendly amendment to the motion was made by S. Achilles to add Dr. McVicar's comments in order to have a better understanding of accountability. **Motion** was passed unanimously.

- A status report was requested on the National Scope of Practice project. L. Burrill reported that a third draft should be out in August.
- The North Country EMS Conference in October 13-16, 2005. The brochure should hit the streets next week.
- The annual EMS awards deadline for nomination is September 2nd. They will be awarded with the Fire Service Committee of Merit Awards.
- EMS gym bags are available to the membership in appreciation for all the time given to the EMS System – were to be given out during EMS week but literally came in one day late.
- F. Heinrich reported that he will be stepping down from the Board in order to have more time for his family. This will be his last meeting and a new PFFNH representative will be assigned. The Board thanked him for his time and participation.
- S. Prentiss emphasized the computer based testing meeting and asked for all to attend the meeting. Feedback is coming in slowly.

Please help advertise the meeting date - How Providers are tested in the future a very important issue.

IV. ADJOURNMENT

Motion was made by D. Dubey and seconded by S. Achilles to adjourn. Unanimous agreement - adjourned at 1445.

V. NEXT MEETING

**September 15, 2005
NH Fire Academy – Concord, NH
1:00 PM to 3:30 PM**

Respectfully Submitted,

Suzanne M. Prentiss, Bureau Chief, EMS

(Prepared by C. Castagnino and K. Doolan)